

Information for persons receiving a qualified certificate for ELECTRONIC SEAL:

1. The trust service of issuing a qualified certificate is provided by *Enigma Systemy Ochrony Informacji Sp. z o.o.*, (hereinafter referred to as "Enigma"), under the CenCert brand. The service is provided on the basis of *Regulation (EU) No 910/2014 of the European Parliament and of the Council (eIDAS)* and the *Polish Act of 5 September 2016 on trust services and electronic identification*.
2. The qualified certificate issued by Enigma is used to place and verify qualified electronic seals.
3. The rules for using a qualified certificate, including the rights and obligations of Enigma and the Subscriber, are set out in the Policy for qualified trust services, available on the CenCert website (www.cencert.pl). In particular, chapter 9.8 of the Policy sets out limits of CenCert's liability.
4. An electronic card with a qualified certificate may only be used by a person authorized by the Subscriber ("legal person"). Using an card to place electronic seals by an unauthorized person is a punishable act (Article 40 (2) of the Trust Services Act).
5. Authorized persons may submit an application for certificate revocation at any time. Details on the certificate revocation procedure are available on the CenCert website (www.cencert.pl). Pursuant to the eIDAS regulation, CenCert is required to revoke the certificate no later than within 24 hours of receiving a valid application.
6. The certificate should be revoked whenever the security of the certificate or related keys stored on the processor card is at risk (e.g. when the card is accessed by an unauthorized person).
7. The electronic card with the certificate is protected by a PIN and PUK code issued by the Subscriber himself. WE SUGGEST SAVING YOUR PIN / PUK CODES TO BE SAFE. After entering the wrong PIN three times, the PIN is blocked. A blocked PIN can be unblocked and changed using the PUK code. After entering an incorrect PUK code 10 times, the card is permanently blocked. For security reasons, CenCert does not have the Subscriber's PIN and PUK codes. **A blocked card is useless, and such a defect is not covered by the warranty.**
8. The person using the seal is required to check the data in the certificate before its first use. In case of incorrect data - is obliged to contact CenCert immediately to cancel the certificate and receive a new one with the correct data. It is a punishable act to make a seal a certificate containing false information.

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Signature of the person receiving the card with the stamp