

### Information for persons receiving a qualified certificate (Subscribers):

1. The trust service consisting in issuing a qualified certificate is provided by Enigma Systemy Ochrony Informacji Sp. z o.o., (hereinafter referred to as "Enigma"), under the CenCert brand. The service is provided on the basis of Regulation (EU) No 910/2014 of the European Parliament and of the Council (eIDAS) and the Act of 5 September 2016 on trust services and electronic identification.
2. A qualified certificate issued by Enigma is used to submit and verify qualified electronic signatures.
3. The rules for using a qualified certificate, including the rights and obligations of Enigma and the Subscriber, are set out in the Policy for qualified trust services, available on the CenCert website ([www.cencert.pl](http://www.cencert.pl)). In particular, chapter 9.8 of the Policy sets out limits of CenCert's liability.
4. A qualified electronic signature has a legal effect equivalent to a handwritten signature (Article 25.2 eIDAS). A qualified electronic signature based on a qualified certificate issued in one Member State is considered a qualified electronic signature in all other Member States (Article 25.3 eIDAS).
5. An electronic card with a qualified certificate may only be used by the Subscriber whose details have been entered in the certificate. Using someone else's card to place electronic signatures is a criminal act (Article 40 (1) of the Trust Services Act).
6. The subscriber may submit an application for certificate revocation at any time. If the company / institution's details are also entered in the certificate, the certificate may also be revoked by that company / institution. Details on the certificate revocation procedure are available on the CenCert website ([www.cencert.pl](http://www.cencert.pl)). Pursuant to the eIDAS regulation, CenCert is required to revoke the certificate no later than within 24 hours of receiving a valid application.
7. The subscriber should revoke his certificate whenever the security of the certificate or related keys stored on the processor card is at risk (eg when the card has been lost or when an unauthorized person has access to the card).
8. The electronic card with the certificate is protected by a PIN and PUK code issued by the Subscriber himself. WE SUGGEST SAVING YOUR PIN / PUK CODES TO BE SAFE. After entering the wrong PIN three times, the PIN is blocked. A blocked PIN can be unblocked and changed using the PUK code. After entering an incorrect PUK code 10 times, the card is permanently blocked. For security reasons, **CenCert does not have the Subscriber's PIN and PUK codes. A blocked card is useless, and such a defect is not covered by the warranty.**
9. The subscriber is obliged to check the data in the certificate before its first use. In case of incorrect data - is obliged to immediately contact CenCert to revoke the certificate and receive a new one with the correct data. Signing using a certificate containing false data is a criminal act.

Electronic, qualified signature of the person applying for the certificate



## Order - application for a qualified certificate (online renewal)

Base application (contract) number (submitted and signed in a traditional way):

### I would like to issue a qualified certificate containing the following data:

Subscriber ID  
(certificate owner):

Certificate validity period:

### Subscriber's contact details

Contact details are not saved in the certificate. They are used by CenCert to provide information related to certificate service.

Telephone:

E-mail address:

### Terms of service, subscriber's confirmation and consent

The service will be provided in accordance with the current version of the Policy for qualified trust services, available at [www.cencert.pl](http://www.cencert.pl). In particular, chapter 9.8 of the Policy contains restrictions on CenCert's liability. **I confirm that I have been informed about the provisions contained in the policy, and in particular about the restrictions on CenCert's liability.**

The payment for the certificate and accompanying hardware elements (card, reader) is in accordance with the current CenCert price list. **In accordance with art. 14 of the Act on trust services, I hereby confirm that the public key with the identifier has been assigned to me:**

**in my qualified certificate.**

**The administrator of personal data** is Enigma Systemy Ochrony Informacji Sp. z o.o. The data is processed solely for the purpose of providing a trust service consisting in issuing a qualified certificate, based on Art. 6.1.b, art. 6.1.c and art. 6.1.f. rodo. Detailed information on the processing of personal data can be found in the Privacy Policy at [www.cencert.pl](http://www.cencert.pl).

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**Certificate revocation password:**

**ATTENTION!!! Keep the password in a safe place and protect against loss and disclosure.**